

Karl Wilhelm Henke/Paulene Grabenkamp-Frayne

## TECHNOLUX AG

TECHNOLUX AG · Postfach 44 22 77 · 70173 Stuttgart

Elektronik URANUS  
Goedhartlaan 12  
2806 CS GOUDA  
NIEDERLANDE

Ihr Zeichen: go  
Ihre Nachricht vom: 2010-01-10  
Unser Zeichen: hu  
Unsere Nachricht vom: 2010-03-03

Name: Hanna Huber  
Telefon: 049 711 4433-138  
Telefax: 049 711 4433-120  
E-Mail: [h.huber@technolux-wvd.com](mailto:h.huber@technolux-wvd.com)

Datum: 15 March 2010

Dear Sir or Madam

### Final payment demand

On 14 January we delivered a notebook NB9720 to you. On 10 February we sent you a reminder for **invoice no. 2135** concerning the payment of the remittance amounting to **€329**. A further reminder on 3 March was also ignored.

As you can imagine our payments also need to be met punctually. We are, therefore, dependent on the punctual payment of balances.

If you do not transfer the balance by the 31 March of the current year, we will need to issue a demand order, herewith incurring further costs, which you could prevent by finally transferring the open remittance. We are enclosing a completed transfer form, which we have prepared in order to simplify your task.

Please do not make us wait any longer for the receipt of your payment and transfer the amount as soon as possible.

Yours faithfully

*Hanna Huber*

pp J. Smith  
**TECHNOLUX AG**

**enc** transfer form

**Hinweis:** Dieser Geschäftsbrief ist der in England üblichen Form für Geschäftsbriefe angepasst.